

**Lane County - Service Option Sheet - FY 23-24 Adopted**

**SOS:** **Elections and Voter Registration**  
**Dept:** CAO Operations - Elections, County Clerk's Office  
**Contact:** Dena Dawson, 541-682-4328

**Service Category: General Government**

<b>Mandate</b>	None	Related	<b>SHALL</b>
<b>Leverage</b>	<b>None</b>	Some	HIGH

**Executive Summary**

The elections program involves multiple complex, overlapping, and interwoven responsibilities. Voter registration (new and ongoing updates), Preparation/Organization/Conduct scheduled Elections, Absentee Ballot Requests, Election related Research Requests, Candidate/Sponsorship/Initiative/Referendum/Recall/Boundary Change, Petition Signature Verification, County/District Candidate filings, County/District Measure filings, Recall/Initiative/Referendum, District Formations/Mergers/Dissolutions and Annexations, Political Parties, Research and Maintenance of Political & Taxing District Boundaries for election purposes, and Census/Redistricting.

**Service Descriptions**

	Revenue	Expense Total	General Fund	FTE
<b>Adopted Budget Total</b>	\$479,516	\$2,771,946	\$2,292,430	8.40

In August of 2016 Elections purchased the Clear Ballot Tabulation Equipment and Software. 3 Fujitsu scanners were purchased to meet the ballot tabulating needs at that time. A 4th scanner was purchased in 2020. The replacement life for a scanner is typically 7 years. To accommodate the replacement of the oldest 3 ballot tabulation scanners three is an addition of \$50,000 for FY 21-22. Timely and accurate voter registration ensures qualified voters can cast their votes in scheduled elections. Multiple election processes occur in rapid and overlapping stages with rigid deadlines, requiring careful oversight. The budget also includes \$50,000 fund transfers annually for elections equipment fund in addition to the requested \$50,000 transfer to support the ballot tabulation equipment.

**State/Federal Mandate**

Except as otherwise provided by law, the county clerk is the only elections officer who may conduct an election in this state. County clerks shall administer Federal, State, County, and Local laws as they apply to conduct elections, voter registration, petition validation, initiative/referendums and public record law. Failure to comply with applicable laws would likely result in litigation, and risk the rights of citizens to participate in the electoral process. ORS 246 through ORS 260, Oregon Constitution, and all applicable federal and local laws.

**Leverage Details**

The General Fund portion of this program leverages the following:

_____ \$0	back to the Discretionary General Fund
_____ \$0	into other non Discretionary County Funds
_____ \$0	directly to community members